



**ANNOUNCEMENT: S-05 #02
CHILD DEVELOPMENT OFFICE
BUREAU OF SUBSIDIZED CHILD CARE SERVICES**

**ISSUE DATE: April 28, 2005
EFFECTIVE DATE: July 1, 2005**

SUBJECT: Distribution of FY 2005-06 Provider Agreement
TO: Child Care Information Services Agencies
FROM: Harriet Dichter Deputy Secretary, Office of Child Development

PURPOSE:

This announcement contains the new Provider Agreement which is effective July 1, 2005 for all providers who participate in the subsidized child care program. The attached document includes the following :

1. Instructions to the CCIS on the distribution of and changes to the Provider Agreement.
2. The Provider Agreement, including all appendices, and a letter of instruction to the child care provider.
3. Copies of the documents that we sent you via email on March 25, 2005 that you used to gather rate and closure information from regulated providers in order to complete the Provider Agreement.

BACKGROUND:

As we discussed in earlier communications with you, the CCIS must distribute a new Provider Agreement effective July 1, 2005 to all providers who participate in the subsidized child care programs. The current Agreement, which was issued effective July 2003, will no longer be effective because it refers to 55 Pa. Code Chapter 3040 which will be replaced by Chapter 3041.

DISCUSSION:

Please be sure to read the memorandum and instructions to the CCIS outlining the steps that you must follow in order to get the regulated/certified providers' 2005-06 rates and closures dates into CCMIS in order to assure that payments continue after July 1, 2005. This information must be gathered from the regulated/certified provider and included in the new Provider Agreement before you send it back to the provider for signature .

Also, there are changes to the Provider Agreement and new ways for the regulated certified provider to sign up to do business with the County Assistance Office (CAO) and the Child Care Information Services (CCIS) agency. It is important that you schedule provider meetings to explain

the new Provider Agreement in order to give the providers an opportunity to ask questions and respond to inquiries about the subsidized child care program.

NEXT STEPS:

Review the attached information with appropriate staff in your agency.

Schedule provider meetings.

Await further instructions on the distribution of the Provider Agreement for relative neighbor care.

Comments and questions regarding this Announcement should be directed to your Regional Subsidy Coordinator.